**District 1040 - District Grant Report.**

Year of Grant 20\_\_\_ / 20\_\_\_

**Final Report/Progress Report** (Please delete as appropriate)

**Name of Project**

**Rotary Club of**

This form should be completed as a WORD document and sent to Mike Bamford the Grants Treasurer at mike.bamford@blueyonder.co.uk *it is required for external audit.*

1. Has the project been held over/delayed due the Covid-19 Pandemic? Y / N.
2. Briefly describe what was done on the project and if this is a progress report, what still needs to be done.
3. How many people benefited from this project?
4. How many Rotarians participated in the delivery of this project?
5. If other organisations participated in the delivery of this project, what was its role?
6. What publicity was obtained? Please attach any photographs you have that demonstrate the project or send them in jpeg form to mike.bamford@blueyonder.co.uk
7. Financial Report

Please scan and attach copies of invoices/receipts, email or post to Mike Bamford, Rotary International, 22 Lyndale Rd., Bingley BD16 3HE

Sources of income

 Club Contribution £

District Grant £

 Other sources £

 Total £

Expenditure

Item Amount

NB If the District Grant came to more than half the total expenditure there will be a credit due to District, please send a cheque to Mike J Bamford, 22 Lyndale Rd., Bingley BD16 3HE made out to **RI District 1040** for the appropriate amount – tel 01274 564097.

**Certification**

By emailing this report, we confirm to the best of our knowledge the District Grant funds were used for eligible items in accordance with the Grant Request and District 1040 guidelines and that all information provided is true and accurate.

Reporting Rotarian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_